



# Linguava Customer Portal Service Reporting

Linguava's Customer Portal offers real-time insights and data related to your appointments.

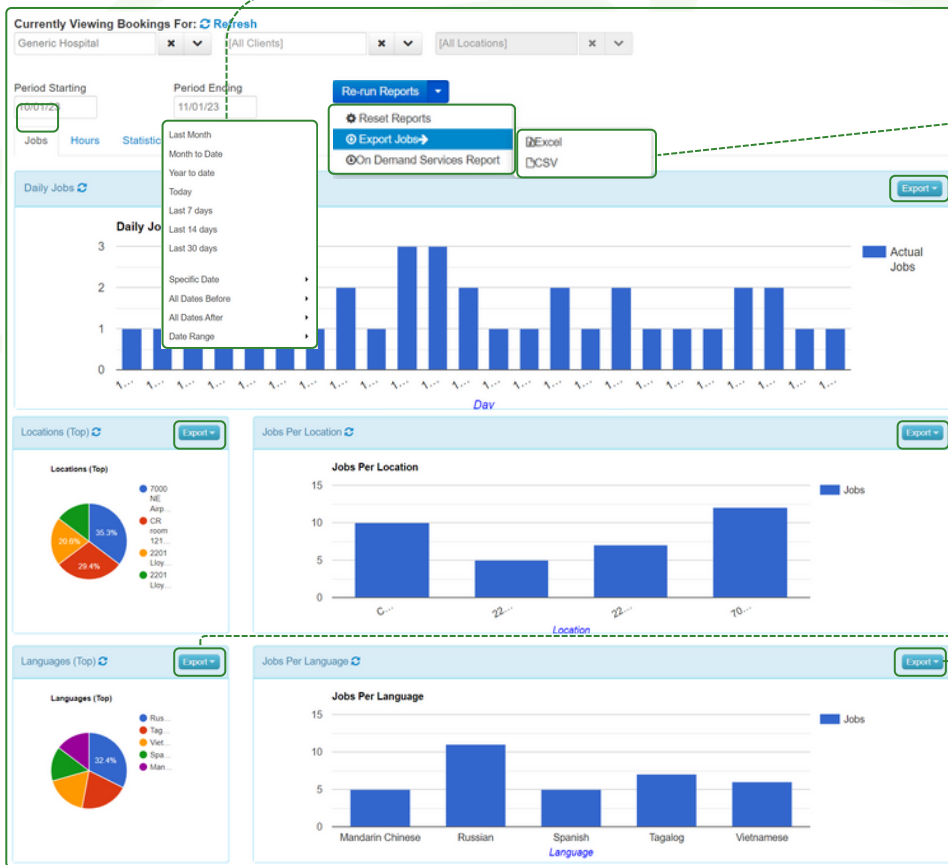
Review usage by location and language as well as the overall number of jobs.

**Click here to login:** [portal.linguava.com](https://portal.linguava.com)

Access Reports from the Toolbar at the top of your screen.



Specify the time period to include in reports.



Export detailed data of your choosing from the Export Jobs option under the Re-run Reports button.

Export raw data from any report in a spreadsheet format for further use.

Jobs Hours Statistics References Reports

Hours by Language - Page 1 of 1

Language	Code	# Jobs	Expected Duration	Actual Duration	Max.	Min.	Avg.	Std. Dev.
1 Mandarin Chinese	crn	5	35.00					
2 Tagalog	tgl	7	14.00	14.00	2.00	2.00	2.00	0.00
3 Russian	rus	11	11.00	11.00	1.00	1.00	1.00	0.00
4 Spanish	spa	5	10.00	10.00	2.00	2.00	2.00	0.00
5 Vietnamese	vie	6	8.50	4.50	1.50	1.50	1.50	0.00

Hours by Location - Page 1 of 1

Location	# Jobs	Expected Duration	Actual Duration	Max.	Min.	Avg.	Std. Dev.
1 CR room 12106 Ne Marx St, Portland, OR 97220	10	17.50	14.50	2.00	1.50	1.81	0.24
2 2201 Lloyd Center, Portland, OR 97232, USA	7	14.00	14.00	2.00	2.00	2.00	0.00
3 7000 NE Airport Way, Portland, OR 97218	12	12.00	11.00	1.00	1.00	1.00	0.00
4 2201 Lloyd Center, Portland, OR 97232, USA	5	35.00					

Use the **Hours** tab, to review information in a tabular format.

